

QBANK AGM Important Information



11th October 2023

Dear Member,

I am pleased to invite you to the 2023 Annual General Meeting of QBANK, **entirely online**, at 10.30am (AEST) on Tuesday 21st November 2023. The Notice of Meeting and Explanatory Statement sets out the items of business to be considered at the Annual General Meeting. Along with our 2022/2023 Annual Report (available from 27 October 2023), it can be found on QBANK's website at www.qbank.com.au/about-us/agm.

In consideration of Members outside the greater Brisbane area and other Members who may not be able to attend the AGM, this year's meeting will again be held entirely online, employing a virtual platform that will maximise the opportunity for Member participation. Members attending the Annual General Meeting online will be able to hear and view the meeting, vote on the business of the Meeting and ask questions of the Meeting, all as if they were physically present.

How to join the Meeting

1. Members or proxyholders will need a desktop, tablet or mobile device with internet access. On the morning of the Meeting, log on to the online platform: <https://meetings.linkgroup.com/QBANK23> and provide your details (including Member number and postcode/mailling address) to be verified as a Member or proxyholder.
2. Members and proxyholders are requested to log on to the online platform by 10.15am using the instructions set out in the Notice of Meeting and the Online Meeting Guide - available on our website at qbank.com.au/about-us/agm.
3. Once the Meeting commences, Members and proxyholders will be able to listen live to QBANK's Chair, who will also chair the meeting, and QBANK's Chief Executive Officer, as well as view the presentations. Members will also hear all questions, responses and related discussion.

How to raise questions

Members and proxyholders are offered three avenues for questions during the Meeting, as follows:

1. Follow the prompts on the online platform.
2. Register for the Questions and Comments phone line by calling Link Market Services on 1800 990 363 (inside Australia) or +61 1800 990 363 (outside Australia) no later than **10:30am AEST on Monday 20th November 2023**, to register your participation by phone and obtain the required access code.
3. Submit questions in advance by emailing agm@qbank.com.au. For Meeting efficiency, Members are encouraged to submit questions in advance. We will address as many questions and topics as possible at the Meeting.

How to appoint a proxy to attend and vote at the Meeting

No proxy form is enclosed with the Notice of Meeting. However, if you wish to appoint a proxy to attend the meeting on your behalf, you can do so by following the instructions included in the Notice of Meeting. A proxy form is available at qbank.com.au/about-us/agm, via email to agm@qbank.com.au or by phoning us on 13 77 28.

Other important information

1. Members and proxyholders are not permitted to record or video the AGM.
2. Further terms and conditions apply to participation in the Meeting which can be accessed as part of the login process.
3. Further information about how to join and attend the meeting, ask questions and vote at the meeting, is provided in the Notice of Meeting and Explanatory Statement and the Virtual Meeting Online Guide available at qbank.com.au/about-us/agm.
4. Members may elect to receive hard copies of meeting notices and associated information by emailing QBANK at agm@qbank.com.au or by phoning QBANK on 13 77 28. This election may be a standing election or an ad hoc request.

The Board considers the Annual General Meeting an important event on our calendar. We look forward to the opportunity to update you on our performance during the past year and address any questions. In the meantime, general questions in relation to the upcoming Annual General Meeting can be directed to our Company Secretary, Bernard Luton, at agm@qbank.com.au.



Daryll Morton

Chair

QBANK